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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 7 February 1958

FROM : Chief, Foreign Documents Division

SUBJECT: FDD Monthly Progress Report -- January 1958

ADMINISTRATION

1. The number of personnel charged against ceiling as of 31 January was [REDACTED] 25X1A
2. Deputy Chief, FDD, spoke on FDD operations at Intelligence Orientation Course No 17 on 13 January.
- 25X1A 3. A model of the new Agency building was on display in the [REDACTED] conference room 23-27 January.
4. An FDD Language Laboratory was established on 30 January; two Ampex tape recorders are available for Division language students.
- 25X1A 5. Seven [REDACTED] personnel returned to the Division during the month. 25X1A
6. [REDACTED] completed a three-day course at the Coxhead Multilingual Typewriting School.
- 25X1A 7. [REDACTED] served as Japanese linguist for the North Pacific Fur Seal Conference 13-24 January.
- 25X1A 8. In a double two-year rotation transfer [REDACTED] left for duty with the DD/P and [REDACTED] came to the Division from DD/P. 25X1A
- 25X1A 9. [REDACTED] cans attended the U. S. Conference on Scientific Abstracting and Indexing in Philadelphia 29-31 January.
- 25X1A 10. Six staff members attended the first presentation of the Office of Security's Agency-wide Reindoctrination Program on 16 January. Arrangements have been completed to have this lecture presented in [REDACTED] for Division personnel.
11. Arrangements were successfully culminated whereby the Washington Field Office of the Government Printing Office will accept the reproduction requirement [REDACTED] STATSPEC

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OPERATIONS

1. The 90th meeting of the Subcommittee on Exploitation of Foreign Language Publications was held on 3 January; the review of the Western World program was begun.

2. Concurrence was obtained from IAC and other government agencies for the issuance of an unclassified CTS.

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4. [REDACTED] agreed to the FDD proposal that they exploit four Chinese Communist periodicals supplied by FDD for capital construction information. Such exploitation is to be sent to FDD for publication and dissemination.

5. Dutch-language exploitation on Indonesia has been suspended because of the discontinuation of the Dutch-language press in that country.

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6. Direct liaison with the Office of the DD/I and with OCB on IGY items of immediate significance was established; [REDACTED] was designated Division representative.

7. Reference to the CTS Index prevented 307 cases of duplication totaling 9,024 pages.

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9. Extra-CIA liaison during January included supplying Army analysts with railroad information on Bulgaria and industrial information on Yugoslavia.

10. Special linguistic assistance was furnished the DD/P area in German, Arabic, and Polish; a special bibliography was prepared for an OSI project on Soviet capabilities in the field of isotope separation.

11. Outstanding reports:

FDD Summary 1546 -- RSFSR Criminal Code, 1956 Edition, and Supplemental Material (basic Soviet legal document)

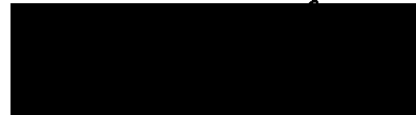
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FDD Summary 1642 -- Weekly Information Report on Communist China - 187 (article discusses theories behind planning of proportional development of steel and machine-building sectors of heavy industry, pp 5-13)

FDD Summary 1636 -- Specifications and Uses of Soviet Petroleum and Solid Fuels Products (basic reference work in the petroleum field)

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J. J. BAGNALL

Enclosures:

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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